MEMORANDUM FOR: Peer Reviewer  

FROM: Adam Brame  
Natural Resource Specialist  

SUBJECT: Peer Review of the Status Review Report: Dwarf Seahorse (Hippocampus zosterae)  

DATE: XX MONTH 2018  

Enclosed please find the status review for dwarf seahorse (H. zosterae). Thank you for volunteering your time to review this document. Peer review is an important process for science and its application in our administration of the Endangered Species Act. We appreciate your dedication to both the process and the species.  

General directives:  
1. Please provide comments on the scientific information and data contained within the status review report.  
2. If you believe that justification is lacking or specific information was applied incorrectly in reaching specific conclusions, please specify.  
3. If there is any information missing from the report please provide the data and the associated citation.  

A few items regarding your peer review:  
1. The Office of Management and Budget published a Peer Review Bulletin (December 2004) that requires online posting of this peer review as it has been determined to be “influential.” This peer review bulletin is intended to enhance the quality and credibility of the federal government’s scientific information. To ensure that we have a transparent process for public disclosure, names and affiliations of each peer reviewer is posted online as well as comments. While we must identify peer reviewers by name and affiliation, NMFS has the ability to post a compilation of reviewer comments. Therefore, I will not associate individual comments with reviewer name; rather I will compile the unabridged comments and organize by a reviewer number. Previously submitted peer reviews are available at:  
http://www.cio.noaa.gov/itmanagement/prplans/PRsummaries.html  

2. The Peer Review Bulletin further requires that non-Federal peer reviewers complete a Confidential Conflict of Interest Disclosure form – I attach the form and request that you return it with your review.
Please note that you are required to submit a CV with the signed form. Peer reviewers who are federal employees do not need to sign the conflict of interest form; rather they must comply with applicable federal ethics requirements such as those at: www.access.gpo.gov/nara/cfr/waisidx_07/5cfr2635_07.html.

3. Notably, if NOAA Fisheries receives a FOIA request, anonymity of peer reviewers or comments cannot be guaranteed.

Regarding logistics:
1. I have submitted this information to you electronically and recommend using the “track changes” feature of Microsoft Word and/or comment bubbles when reviewing the report.
2. If you prefer to work on a hard copy, please feel free to print the report, mark directly on it, scan the document, and return it to me via email.
3. Please make sure that you return a signed conflict of interest form with the peer review and attach a CV.
4. Please return the report with your comments by DATE.
5. Please feel free to call (727-209-5958) or email me at (Adam.Brame@noaa.gov) if you have any questions or concerns.

Attachments:
1. Status Review Report: Dwarf Seahorse (Hippocampus zosterae)
2. Confidential Conflict of Interest Disclosure