<table>
<thead>
<tr>
<th>Document Type</th>
<th>Notification Name</th>
<th>Bundling</th>
<th>Notification sent to:</th>
<th>Notification cc:</th>
<th>First Notification</th>
<th>Subsequent Notification</th>
</tr>
</thead>
<tbody>
<tr>
<td>PPR</td>
<td>Advance Reporting Notification for Project Progress Reports</td>
<td>One per report</td>
<td>Recipient Investigator*</td>
<td>Federal Program Officer</td>
<td>Approximately 45 calendar days before the report period end date</td>
<td>Approximately 15 calendar days before the report period end date</td>
</tr>
<tr>
<td>PPR</td>
<td>Project Progress Report Due Notification</td>
<td>One per award listing all reports with &quot;Not Delinquent&quot; status</td>
<td>Recipient Investigator*</td>
<td>Federal Program Officer</td>
<td>Approximately 28 calendar days before the report due date</td>
<td>Approximately 8 calendar days before the report due date</td>
</tr>
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| PPR           | Delinquent Project Progress Report Acceptance Notification                        | One per report with "Submitted" status                                   | 1. Assigned Federal Program Officer on Award  
2. Federal Program Officer assigned to review the PPR                                 | 1. Optional Program Officer Reviewers with open tasks  
2. GMAC Representative  
3. Grant Specialist                                                                         | 91st day after report was submitted                                       | Every 10 days                           |
| SF-425        | Advance Reporting Notification for Federal Financial Reports                       | One per recipient listing all reports with reporting periods ending within next 45 days | Recipient Business/Financial Representatives*  
* If no Recipient Business/Financial Representative listed, then Authorized Representatives & Recipient Administrators | Grant Specialist                                                                        | Approximately 45 calendar days before the report period end date | Approximately 15 calendar days before the report period end date |
| SF-425        | Federal Financial Report Due Notification                                         | One per award listing all reports with "Not Delinquent" status          | Recipient Business/Financial Representatives*  
* If no Recipient Business/Financial Representative listed, then Authorized Representatives & Recipient Administrators | Federal Program Officer                                                      | Approximately 27 calendar days before the report due date       | Approximately 8 calendar days before the report due date |
| PPR SF-425    | Delinquency Notification                                                          | One per award listing all reports with "Delinquent" status             | 1. Federal Program Officers  
2. Recipient Investigators  
3. Authorized Representatives  
4. Recipient Business/Finance Representatives*  
*only if there are delinquent SF-425 reports                                      | None                                                                            | Reports that were submitted but returned to Recipient for revision & have been with the recipient for more than 30 days will be listed as delinquent. | Reports that were submitted but returned to Recipient for revision & have been with the recipient for more than 30 days will be listed as delinquent. |
| PPR SF-425    | Notice of Enforcement                                                             | One per award containing a PPR or SF-425 report in one of the following states:  
1. With "Delinquent" status for 15 days or more or  
2. Not resubmitted for 30 or more days for returned reports | Grants Specialist                                                             | 1. Federal Program Officer  
2. Recipient Authorized Representative*  
* will be copied only on the first notice sent                                       | 1st of the month                                                          | 16th of the month                        |

Updated: 03/16/21
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| SAC            | Upcoming SAC Notification                      | One per each award with SACs that are due in the following month | Recipient Investigator*  
  * If no Recipient Investigator listed, then Authorized Representatives and Recipient Administrators | 1. Federal Program Officer  
  2. Grants Specialist                                                  | 15th of the month                                                      | 28th of the month          |
| SAC            | Due SAC Notification                           | One per each award with SACs that are due in the current month | Recipient Investigator*  
  * If no Recipient Investigator listed, then Authorized Representatives and Recipient Administrators | 1. Federal Program Officer  
  2. Grants Specialist                                                  | 15th of the month                                                      | 28th of the month          |
| SAC            | Delinquent SAC Notification                    | One per each award with SACs that were due in the previous month | Recipient Investigator*  
  * If no Recipient Investigator listed, then Authorized Representatives and Recipient Administrators | 1. Federal Program Officer  
  2. Grants Specialist                                                  | 3rd of the month                                                      |                         |
| SAC            | Delinquent SAC Enforcement Notification        | One per each award with SACs that were due in the previous month | Grants Specialist  
  2. Recipient Investigators  
  3. Authorized Representatives | 1. Federal Program Officers  
  2. Recipient Investigators  
  3. Authorized Representatives | 16th of the month                                                      |                         |