

National Oceanic & Atmospheric Administration Emergency Notification System



The National Oceanic & Atmospheric Administration (NOAA) Emergency Notification System (ENS) is a tool that allows NOAA to quickly broadcast emergency information to affected employees via phone, email, or text.

What You Need To Do

- Enter your NOAA and personal cell phone numbers into the NOAA Staff Directory to be sure you can be reached during an emergency (your personal information will not be available to anyone but you).
- To avoid multiple, continued attempts to contact you, always immediately confirm receipt of an ENS emergency alert.
- If directed to verify your personal safety, contact your supervisor immediately.



ENS in Action

If you work for NOAA – as a federal employee, NOAA Corps employee, contractor, or other associate – you could receive an ENS emergency alert. Delivered via multiple pathways such as cell phones, office phones, email, and text, these alerts increase leadership's ability to provide you with timely, consistent information during a crisis.

Emergency Messages

Depending on the type and scope of an emergency, NOAA can deliver emergency alerts through the ENS to just one office or to all employees at one time. For example, in the event of a tsunami in the Pacific basin, the following message may be sent to employees located in that region:

A tsunami warning has been issued for the greater Pacific basin. All employees should move to high ground and monitor their local situation through normal emergency information outlets.



Staff Accountability

To account for your safety and well-being during or after an emergency, NOAA will continue to rely on the traditional “phone tree” where supervisors contact each of their direct reports sequentially. With the addition of the ENS, NOAA will be able to execute the phone tree more quickly than before. If you are in an affected area, you may receive an emergency alert from the ENS that instructs you to contact your supervisor and confirm your safety. Following receipt of this message, you are responsible for contacting your supervisor as soon as possible.

Contacting You

The NOAA Staff Directory (NSD) is a database that includes comprehensive contact information for all NOAA employees including duty station addresses, office and cell phone numbers, and email addresses. This information is used by the ENS to contact employees in a potential or ongoing emergency, so it is critical that you maintain your current contact information. To update your personal record in the NSD, visit <https://nsd.rdc.noaa.gov/nsd/moreinfo>.

You are encouraged to enter a personal cell phone number into the directory; note that your personal information will stay that way – personal. The information will not be visible to other users of the NSD; it is visible only to you.

For More Information

NOAA Homeland Security Program Office (http://www.homelandsecurity.noaa.gov/noaa_ens.html).



The National Oceanic and Atmospheric Administration is committed to improving emergency preparedness, including enhancing communication with employees during emergency events.