Provide a foundation for NOAA’s mission accomplishment through a broad range of agency-level administrative programs and enterprise facilities management
Services the NOAA National Footprint
Facilities Management

• Provide strategic facilities planning
• Manage the portfolio of owned and leased facilities by providing capital investment planning, environmental assessments, managing construction, and conducting modernization projects
• Track agency consumption of energy, natural resources, and manufactured materials, and its contributions to greenhouse gas emissions
• Provide facilities and logistics operations for Hawaii, Seattle, and Silver Spring campuses to ensure common services to more than a third of NOAA’s workforce
Safety & Security Management

- Provide guidance, oversight and continuous improvement for safety and occupational health
- Manage access to facilities and associated compliance with Homeland Security Presidential Directive-12 regulatory requirements
- Coordinate with the Department of Commerce Office of Security regarding physical security and anti-terrorism risk protection
- Implement responses to changing policies and procedures for Foreign National Visitor and Guest access to Commerce facilities
- Provide for physical security services at corporate campuses
Asset Management

• Manage all General Services Administration (GSA) Occupancy agreements for office and warehouse space, including 170 GSA occupancy agreements, 1,100 commercial lease contracts and 600 permits

• Manage licenses to house communications and scientific equipment and ground leases for owned property

• Account for 177,000 personal property assets valued at over $8.2 billion

• Maintain the vehicle management program covering 1,159 GSA-leased vehicles and 412 NOAA-owned vehicles valued at $32.7 million
• Provide regulatory guidance, support policy dissemination through advisory services, and enable compliance with legislative demands, Office of Management and Budget and Commerce directives

• Manage agency responsiveness to Government Accountability Office and Office of Inspector General audits and actions and nine Federal Advisory Committees

• Provide logistics services from mail and printing services to transit subsidy for employees

• Provide advisory services, subject matter expertise and customer service with records retention and disposition