



NOAA

SCIENCE. SERVICE. STEWARDSHIP.



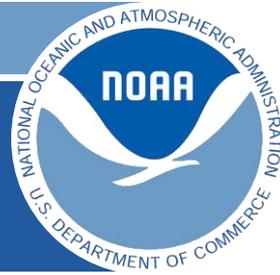
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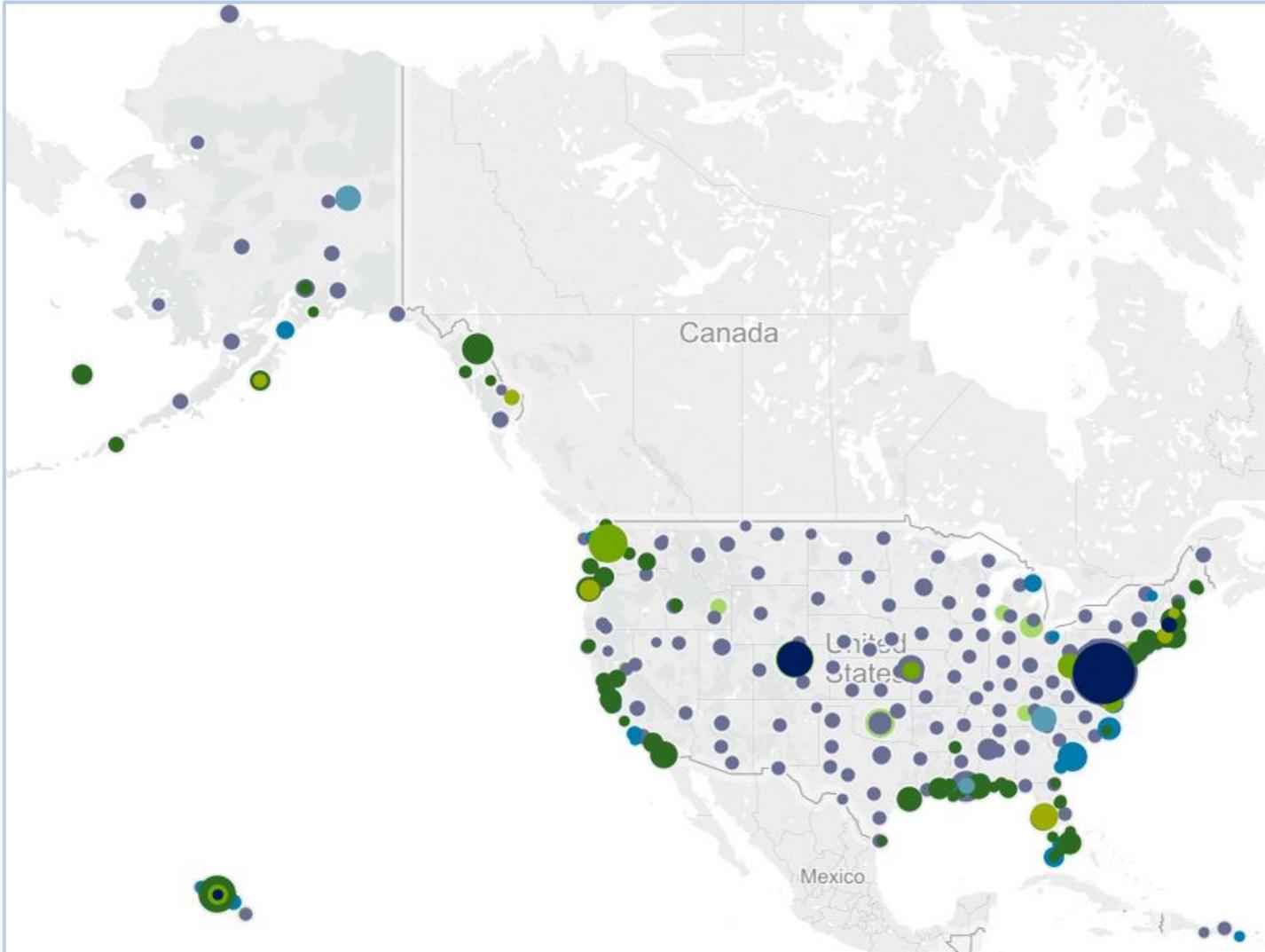


Mission

Provide a foundation for NOAA's mission accomplishment through a broad range of agency-level administrative programs and enterprise facilities management



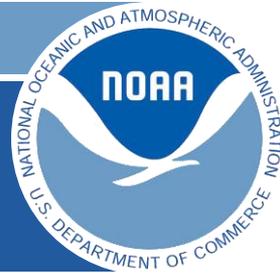
Services the NOAA National Footprint





Facilities Management

- Provide strategic facilities planning
- Manage the portfolio of owned and leased facilities by providing capital investment planning, environmental assessments, managing construction, and conducting modernization projects
- Track agency consumption of energy, natural resources, and manufactured materials, and its contributions to greenhouse gas emissions
- Provide facilities and logistics operations for Hawaii, Seattle, and Silver Spring campuses to ensure common services to more than a third of NOAA's workforce



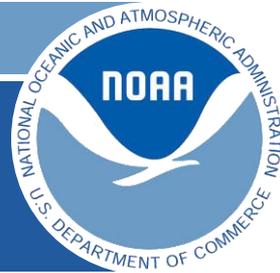
Safety & Security Management

- Provide guidance, oversight and continuous improvement for safety and occupational health
- Manage access to facilities and associated compliance with Homeland Security Presidential Directive-12 regulatory requirements
- Coordinate with the Department of Commerce Office of Security regarding physical security and anti-terrorism risk protection
- Implement responses to changing policies and procedures for Foreign National Visitor and Guest access to Commerce facilities
- Provide for physical security services at corporate campuses



Asset Management

- Manage all General Services Administration (GSA) Occupancy agreements for office and warehouse space, including 170 GSA occupancy agreements, 1,100 commercial lease contracts and 600 permits
- Manage licenses to house communications and scientific equipment and ground leases for owned property
- Account for 177,000 personal property assets valued at over \$8.2 billion
- Maintain the vehicle management program covering 1,159 GSA-leased vehicles and 412 NOAA-owned vehicles valued at \$32.7 million



Administrative Services & Programs

- Provide regulatory guidance, support policy dissemination through advisory services, and enable compliance with legislative demands, Office of Management and Budget and Commerce directives
- Manage agency responsiveness to Government Accountability Office and Office of Inspector General audits and actions and nine Federal Advisory Committees
- Provide logistics services from mail and printing services to transit subsidy for employees
- Provide advisory services, subject matter expertise and customer service with records retention and disposition