Competitive Process Maps
Pre-Award
v 6.03
Last Updated: September 27, 2023

- COMP-1 Create & Review RFA and Publish NOFO Overview
- COMP-2 Applications and Review Event Overview
- COMP-3 Select Applications for Funding Overview

For a step by step tutorial of this process map, please reference the following:

Pre-Award:
Competitive RFA Creation
Competitive Application Processing
Federal Employee (including GMD)

Grants Online Document

Grantee

Multiple Grants Online Documents

Process Step

Notification

Important Note

Grants Online Hard Stop Codes

HS = “Vendor and Funding”
HSP = “Vendor and Funding – POST”
HSFP = “Funding Only - POST”
HSV = “Vendor Only”
HSF = “Funding Only”

“Interface” User

VV = Vendor Transaction – Validate
VC = Vendor Transaction - Create
P = Procurement Request Transaction
O = Obligation Transaction
C = Closeout Transaction
SN = SF-270 – Non-ASAP Transaction
SA = SF-270 – ASAP Transaction
Create & Review RFA and Publish NOFO Overview (COMP-1)

1. RFA Creator
   - Select the RFA Tab & the Create RFA link
   - Select the option to copy RFA from existing or create new RFA

2. RFA
   - Create via links on RFA Details

3. Addresses, Contacts, Mission Goals, Program Elements, Funding Priorities, Competitions
   - Create Publication

4. NOFO
   - No workflow prior to starting NOFO.

5. After Competition is created, “Review Reviewer Instructions” document is automatically created and made available to any Certified FPO in Program Office

6. NOFO Routing Slip (Select the option to Save and Start Workflow)

7. Assigned Program Officer

8. Review NOFO

9. Optional Reviewer
   - Choose the “Send for Optional Review” option.
   - If this option is not chosen, the Optional Reviewer will not receive this task.

10. Review NOFO

11. Grants Specialist

12. Review NOFO

13. FALD

14. Clear NOFO

15. RFA Publisher

16. Post NOFO

END

“Review Reviewer Instructions” workflow can be started after RFA has Publication Date.

Not a separate task in Grants Online
Receive applications

1a Grants.gov

Applications submitted via Grants.gov

1b NOAA

Input Paper Applications for RFA

2 RFA

Assigned Program Officer

3

Review Minimum Requirements Checklist (1 Per Application)

4

Approve/Reject Minimum Requirements Checklist (1 Per Application)

5

END

Applications can be rejected after the Minimum Requirements Checklist has been completed.

Review Reviewer Instructions

“Review Reviewer Instructions” document is available, but not a task.

6 Assigned Program Officer

7 Review Reviewer Instructions

8 FALD

9 Clear Reviewer Instructions

END

Select Applications global option becomes available after Review Instructions workflow is completed if there is no Review Event

Review Event Workflow

Only if Review Event Exists

- Review Events are optional in Grants Online.
- Review can be conducted using Grants Online functionality or outside of Grants Online

10 Competition Manager

Start Review Event

Global Option Available without a task

11

Dependent upon completion of Reviewer Instructions workflow and approve/reject/withdraw status on all associated applications.

12 Review Event Manager

13 Close Review Event

Global Option Available without a task

END
NOTE: “Select Applications” option remains available on the Competition Launch page. This is a global option which is available even when the user does not have a “Select Applications” task. Each time this option is chosen and additional applications are selected, the entire selection process must be repeated.

Option is dependent upon completion of Reviewer Instructions workflow and Application workflow. Also dependent upon completion of Review Event workflow if one exists.

Please note: Applications will be moved to eRA in a batch process.

As of September 25, 2023, the proposed batch schedule is as follows:

<table>
<thead>
<tr>
<th>Completed Min. Req. Checklist</th>
<th>Available in eRA</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 25th – October 6th</td>
<td>October 30th</td>
</tr>
<tr>
<td>October 7th – November 3rd</td>
<td>November 15th</td>
</tr>
<tr>
<td>November 4th – November 17th</td>
<td>November 29th</td>
</tr>
<tr>
<td>Every two weeks</td>
<td>Every two weeks</td>
</tr>
</tbody>
</table>