

This table is a checklist of required elements for all applicants for 2022 NOAA Environmental Literacy Program grants applications. **Please note: The absence of one or more required elements, and/or a failure to adhere to page limits and formatting restrictions, may result in the disqualification of an application.**

✓	Application Elements	Formatting Restrictions	Suggested File Naming Convention	Page Limit
<b>Standard Forms</b>				
<ul style="list-style-type: none"> <li>Place in the "Mandatory Documents for Submission" box in the Grant Application Package from Grants.gov</li> </ul>				
	SF-424	Provided Form	Automated within Grants.gov	N/A
	SF-424A	Provided Form and <a href="#">Example</a>	Automated within Grants.gov	N/A
	SF-424B	Provided Form	Automated within Grants.gov	N/A
	CD-511	Provided Form	Automated within Grants.gov	N/A
	SF-LLL (only if applicable; see instructions on form)	Provided Form	Automated within Grants.gov	N/A
<b>Title Page (please save as <i>Title.pdf</i>)</b>				
<ul style="list-style-type: none"> <li>Attach to the Other Attachments Form in the "Mandatory Other Attachments" box</li> </ul>				
	Title Page	See section IV.B.2.B.b of the NOFO (p. 22) and <a href="#">Template</a>	<b>Title.pdf</b>	none
<b>Project Narrative Documents (please consolidate these items into one PDF document: <i>Project.pdf</i>)</b>				
<ul style="list-style-type: none"> <li>Attach to the Project Narrative Attachment Form in the "Mandatory Project Narrative File" box</li> </ul>				
	Project Description	See section IV.B.2.B.c of the NOFO (pp. 22-25) and <a href="#">Template</a>	Consolidate as part of <b>Project.pdf</b>	15 pages
	Proposed Work Plan/Milestone Chart	See section IV.B.2.B.d of the NOFO (p. 25)	Consolidate as part of <b>Project.pdf</b>	none
	References Cited (if applicable)**	See section IV.B.2.B.i of the NOFO (p. 29)	Consolidate as part of <b>Project.pdf</b>	none
<b>Budget Narrative Documents (please consolidate these items into one PDF document: <i>Budget.pdf</i>)</b>				
<ul style="list-style-type: none"> <li>Attach to the Budget Narrative Attachment Form in the "Mandatory Budget Narrative" box</li> </ul>				
	Budget Narrative	See section IV.B.2.B.f of the NOFO (pp. 25-27) and <a href="#">Model</a>	Consolidate as part of <b>Budget.pdf</b>	none
	Detailed Budget Table	See section IV.B.2.B.g of the NOFO (pp. 25-27) and <a href="#">Model</a>	Consolidate as part of <b>Budget.pdf</b>	none
<b>Supplemental Information (please consolidate these items into one PDF document: <i>Other.pdf</i>)</b>				
<ul style="list-style-type: none"> <li>Attach to the Other Attachments Form in the "Mandatory Other Attachments" box</li> </ul>				
	Resumes	See section IV.B.2.B.e of the NOFO (p. 25)	Consolidate as part of <b>Other.pdf</b>	3 pages per individual
	Data Management Plan**	See section IV.B.2.B.k of the NOFO (pp. 29-30)	Consolidate as part of <b>Other.pdf</b>	none
	Logic Model	See section IV.B.2.B.g of the NOFO (p. 28)	Consolidate as part of <b>Other.pdf</b>	5 pages
	DEIJ Statement	See section IV.B.2.B.h of the NOFO (p. 28-29)	Consolidate as part of <b>Other.pdf</b>	2 pages
	Letters of Commitment**	See section IV.B.2.B.j of the NOFO (p.29)	Consolidate as part of <b>Other.pdf</b>	none

\*\*Not a required element for submission